

**SpringPointe HOA Board Organizational Meeting
Minutes - March 7, 2022 ***

Convened at 3:00 PM

Directors present: Jim Armstrong, Jim Erwin, Mitchell Koentopf, Phil Vande-Riet (Quorum: 4 of 6 Directors; two seats vacant)

Also present: Rod Sundsted

Current status of Board of Director positions:

- Jim Armstrong & Phil Vande-Riet are beginning the 2nd year of their 2-year terms as Directors.
- Jim Erwin & Mitchell Koentopf are beginning the 1st year of their 2-year terms as Directors after being elected at the March 2022 Annual Meeting.
- There is one open seat for the 2nd year of a 2-year term from March 2021 (person elected resigned).
- There is one open seat for the 1st year of a 2-year term from March 2022; there are still write-ins to be contacted about their willingness to accept their election to fill this seat.

Motion to appoint Rod Sundsted to fill the remaining term of the vacant seat from March 2021 made by Phil Vande-Reit; 2nd by Jim Armstrong. Approved unanimously.

Election of Officers

Motion to elect the following Directors to hold the Office listed for the upcoming year from March 7, 2022 until the 2023 Annual Meeting & Election:

- *Jim Armstrong – President;*
- *Mitchell Koentopf – Vice President;*
- *Rod Sundsted – Treasurer;*
- *Jim Erwin – Secretary*

made by Jim Armstrong; 2nd by Mitchell Koentopf. Approved unanimously.

Organizational discussion:

- Phil Vande-Riet will continue in the landscape management role (traditionally called Buildings & Grounds) – appointed by Jim A.
- Mitchell Koentopf will chair the Architectural Committee (per the *Architectural Policy Guidelines*, “the Chair must be a member of the Board”) – appointed by Jim A.
- Jim A. will begin contacting owners to confirm existing committee participation and/or to seek new participants.
- After updating our Board member info with the Arizona Corporation Commission, we’ll contact Chase bank to schedule an appointment to update the SpringPointe checking account with Rod and Phil as the authorized individuals.

Adjournment - 3:35 PM

Next Meeting: Regular Board Meeting – Monday, April 4, 2022 at 2:00 PM

* **ADDENDUM:** After this meeting, the remaining write-in candidates for Director were contacted. Three declined. On March 9, Bob Waldorf accepted his write-in election to the Board.